



# KwikShop

## POI Installation Instructions - TomTom

Kwik Shop does not provide support for TomTom's software tools. Contact TomTom for support of TomTom tools.

1. Download the POI files from <http://www.kwikshop.com/>.
2. Custom POI files must be saved in a directory on your computer that is **only** for custom POI files and that contains no other files.
  - d. We recommend creating a new folder in your "My Documents" folder called "My TomTom."
  - e. Within the new "My TomTom" folder, create a folder called "Custom POI."
  - f. Store all of your custom POI files in this new Custom POI folder.
3. These files should NOT be opened in Excel. On many computer systems CSV files are assigned to Excel. Opening these files in Excel may change the file format and make them incompatible with POI Loader. If you open the files in Excel, close the files immediately and do not save them in Excel.
4. All files you download are compressed in ZIP format. You must unzip the downloaded files before you use them.
  - g. A Windows dialog box should come up asking you to "SAVE AS." Locate your newly created "Custom POI" folder on your computer as the save location. You can name the file whatever name you'd like. The name you choose is exactly how it will appear on your TomTom unit. In most cases, you can simply use our original file name. Make sure that the file extension remains CSV or POI Loader may not work.
5. For TomTom Go and TomTom One products:
  - h. Connect your GPS to your computer.
  - i. Your GPS should show up as a removable disk when you click on My Computer in Windows.
  - j. Open your TomTom GPS by double clicking on the TomTom Removable Disk icon.
  - k. Skip to item 7 below.
6. For Navigator and Mobile products:
  - l. Files are copied to your GPS using ActiveSync from Microsoft. Select My Computer, Mobile Device.
  - m. Browse your mobile device and continue to item 7 below.
7. You must locate a folder on your TomTom device that is your United States – MAP folder. Double click the United States – MAP folder to open it.
8. In My Computer, browse to the location that you stored the POI files you downloaded. Select the OV2 and BMP files and COPY them using the Windows **Copy** command from the **Edit** menu.
9. Return to your United States – MAP folder and **Paste** the copied OV2 and BMP files to the MAP folder.
10. Disconnect your GPS from your computer.
11. Turn on your GPS when disconnected from your computer.
12. In the preference area, select MANAGE POI.
13. Enable the POI files of your choice by clicking the checkbox. Press DONE.
14. If you wish to be audibly alerted when approaching a Kwik Shop store, select the **Warn When Near POI** option.